

BEAVER MEADOW GOLF COURSE POLICY MANUAL



MISSION STATEMENT

The mission of Beaver Meadow Golf Course is to provide the public with a quality golfing experience at a safe, attractive and well operated facility.

BEAVER MEADOW GOLF COURSE POLICY MANUAL (REVISED 6/4/09)

MISSION STATEMENT

The mission of Beaver Meadow Golf Course is to provide the public with a quality golfing experience at a safe, attractive and well operated facility.

I. GENERAL CONDITIONS

SEASON PERMITS

Season Permits are available to CONCORD CITY RESIDENTS and NON-RESIDENTS in 6 categories. A Concord resident is defined as anyone who resides within the CITY. Ownership of business property shall not be a basis for establishing residency. Proof of residency will be required when purchasing a resident permit. Some acceptable forms of I.D. are:

1. Driver's license with current address
2. Rent receipt with lessor's name and address imprinted on it
3. Current Rental contract, lease agreement
4. Current Checking or savings account book with imprinted address
5. Current Car registration
6. Current Utility bill
7. Student, employment or other I.D. with photo, address, and expiration date

The 6 categories of season permits are ADULT, SENIOR I, SENIOR II, FAMILY, COLLEGIATE and JUNIOR.

There are no refunds for Season Permits except in the case of severe illness or injury verified by a doctor's certificate. Refunds will be made minus permit holders usage based on information provided by Golf Trac, The City's Permit database.

ADULT PERMIT

An adult season permit allows the bearer to play golf 7 days a week when the golf course is open to the general public for play.

SENIOR PERMIT

A Senior is defined as anyone who has reached the age of 65. A Senior permit allows the bearer to play golf Monday through Friday excluding holidays when the golf course is

open to the general public. A Senior permit holder may not play on weekends or holidays without paying the required green fee. The Senior permit holder must also tee off before 4:00 pm unless that Senior is playing in a bona fide League.

SENIOR II PERMIT

A Senior is defined as anyone who has reached the age of 65. A Senior II permit allows the bearer to play golf Monday through Thursday excluding Holidays between June 15 and Labor Day and Monday through Friday for the remainder of the season when the golf course is open to the general public. A Senior II permit holder may not play on weekends or holidays without paying the required green fee. The Senior II permit holder must also tee off before 4:00 p.m. unless that Senior is playing in a bona fide League.

FAMILY PERMIT

A Family is defined as a two individuals who are either joined by marriage or by civil union and who are entitled to all the rights and subject to all obligations and responsibilities of parties joined together pursuant to RSA Chapter 457 (traditional marriage). Family permit holders are entitled to play golf when the golf course is open to the general public for play.

FAMILY ADD ONS

Junior golfers who are legal dependents of Adults holding a Family Permit are eligible to be added to a Family Permit under the same age restrictions as the Junior Permit holder.

COLLEGIATE

A College student is defined as any person who has not reached their 22nd Birthday and is a full time College Student. A valid, current College ID must be provided to prove eligibility.

JUNIOR

For the purpose of purchasing a season permit, a Junior is defined as anyone who has not yet reached his/her eighteenth birthday, or is a full time high school student at the time of application.

For the purpose of purchasing a green fee, a Junior is defined as anyone who has not reached his/her eighteenth birthday.

A Junior permit allows the bearer to play golf 7 days a week when the golf course is open to the general public for play. Juniors must play with an adult on weekends or holidays if playing before 12 noon.

RATES and PAYMENT of FEES/SEASON PERMITS

Rates for Beaver Meadow Golf Course are set annually by the CONCORD CITY COUNCIL upon the recommendation of the Golf Course Advisory Committee.

One half the amount of a season permit is due at the time the application for a season permit is submitted. The balance is due by June first. Anyone not paid in full by June 1 will be denied the use of the golf course unless a green fee is paid. Greens fees are not to be applied toward the balance of a season permit.

ALCOHOL

All alcohol must be purchased in the Concessions, or from the Beverage Cart. Consumption of alcohol purchased in the clubhouse is restricted to the clubhouse and patio areas. Consumption of Alcohol purchased in a special event area is restricted to that special event area. CONCESSIONS and the Golf Course Manager or his designee shall have exclusive authority to control or otherwise limit the amount of alcohol consumed by any patron or member of the public while on the premises.

Consumption of Alcohol purchased from the Beverage Cart is restricted to the Golf Course. Alcohol is not allowed at the driving range or in the parking lot. "Tailgating" is prohibited. Anyone found to have alcohol on the course not purchased from beverage cart or in an undesignated area may be directed to leave the golf course for the remainder of the day and shall forfeit any greens or entry fee paid.

RAIN CHECKS

Rain checks may be issued at the discretion of the Golf Course Manager or his designee in the event of an unanticipated course closing. Those players completing less than 4 holes on an 18-hole ticket will receive an 18-hole rain check. Those players completing 4-13 holes on an 18-hole ticket will receive a 9-hole rain check. Completing more than 13 holes is considered a complete round and will not be eligible for a rain check. Those players completing less than 4 holes on a 9-hole ticket will receive a 9-hole rain check. Completing more than 4 holes are considered a complete 9 hole round and will not be eligible for a rain check.

TEE TIME RESERVATIONS

Reserved tee times are available for weekends and holidays. Tee times may be reserved on Wednesday for the following weekend and Holidays occurring the following week by phoning the Pro Shop during regular hours of operation or may be made in person. Each person may reserve a maximum of 2 tee times. Reservations are accepted on a first come first served basis. If you are unable to play at the starting time you reserved, you must notify the PRO SHOP. Failure to do so will result in loss of privileges to make starting times in advance.

TOURNAMENTS: Tournaments are competitive events administered by the Golf Pro. The players shall pay a tournament entry fee, and compete for Pro Shop credit. If a player is not a Season Permit Holder, they shall in addition, pay a greens fee. Some Tournaments, such as the Club Championship, shall be reserved for Season Pass holders only. These events will be clearly indicated on the Yearly Tournament and Outing Schedule.

OUTING: Outings are events administered by an outside entity. The outside entity will complete an Outing form and collect the appropriate fees from the players. The outside entity will pay a greens fee for all players whether or not the player is a Season Permit Holder.

The Tournament and Outing Schedule shall be posted in the Clubhouse and updated as necessary throughout the year.

DRIVING RANGE

Only balls rented at Beaver Meadow Golf Course may be used on the driving range. Personal shag bags are not allowed at any time at the driving range or on the golf course. A player must hit balls from designated areas. A player may not retrieve or re-hit balls he/she or anyone else has hit. Range balls and baskets may not be taken off the driving range or onto any other part of the golf course. Baskets should be returned to the Pro Shop. Anyone found in violation of the range rules will be prohibited from future use of the driving range.

VANDALISM

Anyone caught vandalizing the golf course, abusing the golf course or damaging the course's buildings or equipment **may** be prohibited from future use of the golf course, and may be subject to civil or criminal proceedings.

COURSE OPENING, CLOSINGS/DELAYED OPENINGS

Typically, the golf course opens for play in Mid-April weather permitting. The Pro Shop and Driving Range open April 1st. Typically, the golf course will close for the season on the Sunday before Thanksgiving, weather permitting. Except as specifically approved by the GOLF COURSE MANAGER, no play is allowed before the course opens for the year or after the course closes for the year. Once the golf course is open for the year, play is permitted from 6:30 A.M. until dusk. Tee times are necessary on weekends and holidays before 3:00 P.M.

The golf course may be closed for designated tournaments, outings, inclement weather or course maintenance at the discretion of the GOLF COURSE MANAGER or his designee. The golf course may delay opening to the general public due to tournaments, outings, maintenance, inclement weather or frost. The re-opening of the golf course is at the discretion of the GOLF COURSE MANAGER or his designee.

POWER CARTS/HAND CARTS

With the exception of PRO SHOP PERSONNEL and employees of the GENERAL SERVICES DEPARTMENT, power carts may only be operated by those people in possession of a valid motor vehicle license and have reached the age of 18. Only two riders are permitted on a power cart. No cart is permitted on the greens, tees, or aprons. Carts must stay on the cart path if one is provided. All carts must obey the informational and directional signs placed throughout the course. All carts shall not enter any area roped or chained off.

Hand or pull carts are bound by the same rules as power carts with the exception of staying on cart paths.

HANDICAPPED/SOLO RIDER

Beaver Meadow provides access to single rider type golf carts for those with mobility impairment. Individuals wishing this or any other reasonable accommodation for a qualifying disability should provide the PRO SHOP or the Golf Course Manager with 48 hours advanced notice.

PRIVATE POWER CARTS

The use of private power carts is restricted to those Senior permit holders whose private cart privileges have been grandfathered. No new private carts will be permitted on the golf course. The transfer of private carts is not allowed. A private power cart must be operated by the cart owner. No one else is allowed to operate a private power cart except for the cart's rightful owner. A Certificate of Insurance meeting the CITY's insurance criteria must be on file at the golf course before operating a private power cart at Beaver Meadow Golf Course.

SPECTATORS/CADDIES

Spectators are not allowed anywhere on the golf course except by permission of the PRO SHOP or GOLF COURSE MANAGER. Caddies are allowed and should be identified as such. Caddies are not allowed to play golf while caddying.

PETS

Dogs, cats, or other pets or domesticated animals are not allowed on the golf course at any time.

TELEPHONE USE

Only authorized individuals are allowed to use the telephones in the PRO SHOP or CONCESSION.

CELL PHONE USE

The use of cell phones while on the course is strongly discouraged. If a player, patron or member of the public must use a cell phone while on the course, it shall be placed in silent or vibrate mode prior to entering the course. Any cell phone use while on the course shall be undertaken in a manner that does not disturb, delay or distract those that are engaged in playing golf. Violations of this policy may result in forfeiture of the right to have a cell phone on the course during current or future events or rounds of play, suspension, ejection (including forfeiture of any greens or entry fee paid), and/or the imposition of such other reasonable restrictions or penalties as deemed appropriate by the Golf Course Manager.

II. SPECIFIC CONDITIONS OF USE

Any person, by virtue of purchasing a greens fee, season permit or obtaining any other means of access to the Golf Course, consents to the following terms and conditions of use:

1. Beaver Meadow is operated for the purpose of Golf. In the off season, Cross Country Skiing is allowed. Running, Walkabouts, Snowshoeing, and other non-golf activities are not allowed. No person shall be entitled to play at Beaver Meadow Golf Course or be on or about the course without having first registered in the PRO SHOP and been issued a ticket or receipt.
2. A player's receipt or ticket must be shown on demand to any STARTER, RANGER, PRO SHOP EMPLOYEE or other designated employee of the General Services Department. Failure to do so may result in the removal of said player from the golf course.
3. Each player must have a set of clubs and bag to play.
4. All players must wear proper attire. Golf shoes or sneakers must be worn at all times. Only golf shoes with soft spikes are allowed. No metal or ceramic spikes are allowed. No bare feet, no soccer, baseball, or football cleats. Shirt must be worn at all times. The PRO SHOP, The Golf Course Manager, or his designee may deny any patron access to the course if their attire is considered inappropriate or offensive.
5. All play will start from the first tee unless otherwise directed by the PRO SHOP or STARTER. All play will continue in a sequential manner.
6. All players, with the exception of those with reserved tee times, shall be served on a first come first served basis. Golfers may be grouped by PRO SHOP PERSONNEL and/ or the STARTER into twosomes, threesomes or foursomes as deemed appropriate. Fivesomes will be allowed at the discretion of STARTER, the Golf Course Manager or his designee, only when doing so will not substantially impair the play of others or maintenance functions.
7. Power Carts are rented on a per person per ride basis. This allows for single riders in a cart. At no time shall a player who has not paid for a cart rental ride in a cart, even for short distances. Players found to be doing this will be required to pay a cart rental fee regardless of amount of actual use. The Ranger-Starter will group players into the fewest carts possible to conserve fuel and wear and tear to the Golf Course.
8. No player is allowed to play more than one ball at any time. Practicing is only allowed on the driving range or practice putting green.
9. All players must yield the right of way to the maintenance staff.

10. It is the responsibility of all players to repair ball marks on the greens, to replace their divots on tees, fairways, and rough, to rake and repair footprints and club marks in the bunkers, and to otherwise maintain the course in good playing condition.
11. No one may search for a lost ball for more than 5 minutes.
12. Ball Hawking is PROHIBITED. Ball Hawking is defined as looking for balls no longer in play for the purpose of future use, sale or distribution.
13. Players are expected to keep pace on the golf course. Slow play will not be allowed. Any match or group holding up play must permit the groups behind to play through without waiting for such a request. 18 holes of golf should be played in 4.5 hours or less.
14. In the event the RANGER, PRO SHOP PERSONNEL, or the Golf course Manager, or his designee concludes that a match, group or individual is holding up play, and said match, group or individual refuses (or is unable) to speed up play, the match or group may be directed to leave the golf course or to allow other groups to play through.
15. No person shall fail, neglect or refuse to comply with, or refuse to obey the lawful directive of any designated employee of the General Services Department, PRO SHOP PERSONNEL, RANGER, STARTER, or other authorized personnel, or fail, neglect, or refuse to comply with or obey any instruction, direction, rules, regulation, warning, or prohibition, written, printed, or displayed on the golf course.
16. No person shall sell or offer for sale any object, merchandise, food, beverage, or service at the golf course except with the written permission of the GOLF COURSE MANAGER.
17. The current GOLF PROFESSIONAL and his assistants are the only people authorized to teach or instruct players at or on the golf course. All others must receive written permission from the GOLF COURSE MANAGER before giving golf lessons for a fee.

III. CODE OF CONDUCT

It is the goal of the City of Concord and Beaver Meadow to provide an enjoyable golf experience for the golfing public. It is required that all permit holders, patrons and members of the public conduct themselves in a manner consistent with this goal and so as not to interfere with the reasonable enjoyment of the facility by others. Proper decorum is required at all times.

The Golf Course Manager, or designee, may, based on the severity of the conduct, direct any permit holder, patron, member of the public to leave the golf course property for the remainder of the day for conduct which is not in the best interest of the Beaver Meadow Golf course, including, but not limited to, any offense set forth below. Further, the Golf Course Manager may, based upon the severity and/or repeated nature of the conduct, SUSPEND or EXPEL any permit holder, patron or member of the public for conduct not in the best interest of Beaver Meadow Golf Course, including, but not limited to, any offense set forth below.

OFFENSES

1. Failure to abide by the rules and regulations as set forth herein;
2. The use of abusive, vulgar or inappropriate language or behavior towards PRO SHOP PERSONNEL, employees of the GENERAL SERVICES DEPARTMENT, STARTER, RANGER, CONCESSIONS, or members of the public including other patrons of the golf course;
3. Failure to follow the directives of PROSHOP PERSONNEL, employees of the GENERAL SERVICES DEPARTMENT, STARTER, or RANGER;
4. Flagrant and intentional disregard for golf course signage;
5. Endangering the welfare of any person;
6. Destruction of City property;
7. Unauthorized use or destruction of the personal property of the City of Concord or others;
8. Theft;
9. Intentional damage to the Golf Course, or any improvements thereto, in excess of that which is expected in the normal course of play;
10. The operation of a golf cart in an unsafe and/or destructive manner;
11. Fighting;
12. Littering;
13. Violation of rules relating to the use of alcohol on the golf course;
14. Use of illegal drugs while on the premises; and
15. Any other violation of local, state or federal law.

APPEAL OF SUSPENSION OR EXPULSION

The Season Permit Holder who is being suspended or expelled shall be notified in writing to their last known address as listed on their permit application. This notice will be sent at least ten days prior to the effective date of suspension or expulsion. If the Season Permit Holder considers the suspension or expulsion to be unreasonable, they must appeal the suspension or expulsion as set forth below. Notwithstanding, patrons or members of the public (who are not permit holders) shall be notified by the Golf Course Manager either before leaving the golf course or at any known address.

The first step of the appeal process shall be to the Golf Course Manager. Any appeal to the Golf Course Manager must be initiated in writing within ten days of receipt of the notice of suspension or expulsion. In the event no appeal is filed within the ten-day appeal period, such suspension/expulsion shall take effect on the date specified and no further appeal may be taken.

The second step in the appeal process shall be to the Grounds Superintendent for General Services. Any appeal to the Grounds Superintendent shall be filed in writing within five days of the date of an adverse decision from the Golf Course Manager. In the event no appeal is filed within the five-day appeal period, such suspension/expulsion shall take effect on the date specified in the response from the Golf Course Manager and no further appeal may be taken.

The third and final step shall be to the Director of the General Services Department. Any appeal to the Director of the General Services Department shall be filed in writing within five days of the date of an adverse decision from the Grounds Superintendent. In the event no appeal is filed within the five-day appeal period, such suspension/expulsion shall take effect on the date specified in the response from the Grounds Superintendent for General Services and no further appeal may be taken.

PERSON EXPELLED OR SUSPENDED FROM THE GOLF COURSE FOR MISCONDUCT SHALL NOT RECEIVE, IN WHOLE OR IN PART, A REFUND ON ANY PERMIT, GREEN OR ENTRY FEES PAID.

Spring 2010 Planned Projects

Clean out ditch on the left side of 14 Fairway in order to improve Fairway Drainage

Expand 8 Forward Tee including improving Tee Station

Expand 15 Forward Tee

Re-Install Monument bench at 4 Tee and Improve Tee Station

Finish cleaning left woods on 12

Extend Cart Path on 10

Investigate Drainage Issue on 16

Fairly certain Drain Pipe Broken in front of 15 Tee

Paint Maintenance Barn as Rain allows

Install curbing at 1st Tee.

BEAVER MEADOW MANAGEMENT STAFF

Bernard Chase

“SID”

Golf Course Manager

225-7033

bchase@concordnh.gov

Ed Deshaies

PGA Professional

228-8954

Golfpro@concordnh.gov

Sarah Baas

228-5308

Owner, Beaver Meadow Bar and Grille

sarahbaas@hotmail.com

www.BeaverMeadowGolfCourse.com

E-Mail:

BMGC@concordnh.gov



MISSION STATEMENT

The mission of Beaver Meadow Golf Course is to provide the public with a quality golfing experience at a safe, attractive and well operated facility.